

ESF Campus Security Act Report 2003-2004

- **University Police Department**

The University Police Department of the College of Environmental Science and Forestry consists of the chief, three lieutenants and seven officers. There is always an officer on duty at the Syracuse campus.

All SUNY University Police Officers are required to have a minimum of two years of college education. ESF's officers exceed the minimum standard: two have Master's degrees, four are presently working towards Master's degrees, and several others have Bachelor's degrees.

All officers are New York State certified police officers and attended the New York State Police Academy for the mandatory three-month basic training course for SUNY University Police Officers. They possess full arrest and law enforcement powers as provided by the laws of New York State.

During this period, the College President continued to authorize situational arming of officers in the course of specific types of details and events where there is increased risk to ESF's police, students, employees or visitors. All ESF police are qualified to carry firearms and are required to requalify on a semi-annual basis.

- **Communications with Other Law Enforcement and Security Agencies**

The University Hill area in Syracuse consists of a number of facilities that have their own security forces. Those incidents that affect one facility tend to affect others. To assure the rapid transfer of information and the best usage of available resources, ESF uses the HILLNET radio system.

The HILLNET system links the University Police Department at ESF with public safety and police departments at Syracuse University, Veterans Administration Hospital, Crouse-Irving Memorial Hospital, SUNY Upstate Medical University, and the Hutchings Psychiatric Center.

Information about criminal activity is immediately broadcast to all HILLNET participants so they can take preventative measures.

Periodic meetings among the HILLNET facilities, area merchant representatives, and the Syracuse Police Department allow for the free flow of information among all concerned groups.

ESF receives copies of the Syracuse Police Department's daily bulletins to keep abreast of criminal activity in the University Hill area.

- **Campus Criminal Activity Information Distribution**

A variety of methods are available to disseminate information about criminal activity in the University Hill area that may affect students or staff at ESF:

1. Immediate *crime alert* information may be phoned to each college unit head's office to be disseminated within the unit to staff and students.
2. *Crime Alert Bulletins* are e-mailed to the college community and posted on campus bulletin boards.
3. Crime prevention tips are published in the student newspaper, *The Knothole*, and are discussed at student and employee orientations.
4. Crime news is published in the SU student newspaper, *The Daily Orange*.
5. Crime prevention materials are available in various areas on the ESF and SU campuses.
6. Information on crime prevention and criminal activity is discussed at the 130-150 programs presented yearly at residence halls by SU Public Safety.
7. University Police staffs a booth at registration to distribute crime prevention materials, register vehicles and discuss campus crime activity.
8. Crime alerts and prevention tips can also be found on the ESF University Police website, <http://www.esf.edu/univpolice/>.

- **Reporting Criminal or Suspicious Activity to University Police**

The University Police Communications Center is staffed 24 hours a day. There are usually officers on foot and/or vehicle patrol. Officers are in radio contact with the Communications Center at all times.

The Communications Center has six emergency phone lines that all roll over from one in-house line by simply dialing 6666 on campus or 470-6666 from off-campus phones. The Center also answers the emergency phones located in all elevators and the Blue Light "help phones" located at 57 exterior and interior sites throughout the campus.

The ESF Blue Light system allows for two-way communications between the caller and University Police. The University Police communicator will dispatch an officer to the location if the situation warrants or if there is no voice communication.

SU also has a Blue Light system with 103 exterior locations. There is no voice contact, but an audible alarm sounds at the site of the activation, and SU Public Safety is dispatched to the location.

ESF University Police Procedures

1. Major Crimes

University Police is a fully empowered law enforcement agency authorized and trained to handle all criminal activity. However, given the size of the ESF staff and the infrequency of serious crime on the campus, all major criminal investigations are turned over to the Syracuse Police. The responsibility of the University Police Officer becomes that of a first responder to assist victims, arrest suspects, protect the crime scene, obtain information, gather witnesses, notify appropriate authorities, and accurately document the incident.

2. Sex Offenses

In incidents of sexual assault, University Police Officers provide first aid and/or appropriate transportation for medical attention and advise the victim of the availability of the SU Rape Center and the Rape Crisis Center of Syracuse. The Syracuse Police Sex Crimes Unit will take charge of the investigation.

3. Building Admission

Students are only admitted to buildings after published closing hours if they possess a Building Admission Authorization (BAA) or authorized keys or card access.

4. Lighting and Security Surveys

During the fall semester, the Personal Safety Committee, University Police and Physical Plant representatives tour the campus together in the evening hours to observe potential methods for improving campus safety/security.

Crime Statistics

Monthly, all SUNY University Police Departments report Part I and Part II crimes to SUNY System Administration. SUNY forwards the reports to the NYS Division of Criminal Justice Services and the FBI for inclusion in the Uniform Crime Report.

ESF crime statistics are updated annually in the University Police Annual Report, which can be found on the University Police website at <http://www.esf.edu/univpolice/>. Crime statistics are also available at the Student Affairs and University Police offices.

In accordance with the U.S. Department of Higher Education Section 485, institution data is available to the general public at <http://ope.ed.gov/security>.

ESF Annual Crime Statistics

Offense	2000	2001	2002	2003
Murder	0	0	0	0
Rape	0	0	0	0
Robbery	0	0	0	1
Aggravated Assault	0	0	0	2
Burglary	0	0	3	1
Motor Vehicle Theft	0	0	0	1
Arson	0	0	0	0

Offense	2000	2001	2002	2003
Alcohol Violations	0	0	0	0
Drug Violations	0	0	0	0
Weapons Violations	0	0	0	0

Disciplinary Actions/ Judicial Referrals (on campus)	2000	2001	2002	2003
Liquor Law Violations	11	19	18	22
Drug Law Violations	7	0	1	5
Illegal Weapons Possessions	0	0	0	0

Disciplinary Actions/ Judicial Referrals (non-campus)	2000	2001	2002	2003
Liquor Law Violations	0	0	0	5
Drug Law Violations	0	0	0	1
Illegal Weapons Possessions	0	0	0	0